

**Newtown Youth and Family Services
Minutes of Board of Directors Meeting
March 28, 2016 – 6:30 PM
15 Berkshire Rd, Sandy Hook, CT**

Members Present: Jesse Rosenschein, Mackenzie Page, Karen White, Rosalie Newman, Jim Wallace, Mel Kawakami, Don Ramsey, and Sue Giglio.

Members Not Present: Tom Murtha, Dean Pinto, Ashely Mele, Sheilah Krasnickas, David Moseman, Gavin Arneth, Kristin Connors, Rick Child, Ofc. William Chapman, and Kathy McCleary

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 6:36 PM by Jesse Rosenschein.

a) Roll Call- The roll of the Board of Directors was taken by signing in and a quorum was established.

b) Approval of December Minutes –One change was that Candice Bohr gave the Chairman’s report in Jesse’s absence. Karen White made a motion to approve the minutes as suggested. The motion was seconded by Mel Kawakami and passed unanimously.

2. Chairwoman’s Report

a) Met with Board Coach Michael Davidson to look at developing the BOD. A Board retreat is scheduled for June 27th from 4-8PM. Agenda will follow and dinner will be served.

3. Executive Director’s Report

a) Reiterated that the meeting with Board Coach went well and is excited about the future of developing the Board.

b) Programming highlights: new Project Manager starts on April 4, her role will be to monitor and enhance our programs. Our Autism programs are running smoothly and have a new mentor working with the team. We are actively planning our newest group for 18-35. 2 new groups are being formed currently by our behavior health team, 1) a social skills group for individuals on the spectrum and 2) a peer support group for teenage boys.

c) We received a primarily letter that our Victims of Crime grant will be approved after resubmitting our proposal with a 10% recession due to State funding. This is great news!

4. Finance and Treasurer’s Report

a)The VOCA grant award will help and we are currently working on our FY 2016-2017 budget. Hoping for Board approval in May.

5. Personnel Committee

a) No report

6. Fundraising Committee

a) No Report

7. Strategic Planning

a) No Report

8. PQI

a) No Report, PQI was postponed in March.

9. Nominating

No report

10. Old Business

No report

11. New Business

No report

12. Adjournment

The meeting was adjourned at 7:17 pm.

Don Ramsey made a motion to adjourn. The motion was seconded by Mel Kawakami passed unanimously.

Our next meeting will be April 25, 2016 at 6:30pm at 13 Berkshire Rd.

Respectfully submitted by,

Candice Bohr, Secretary